The final report must be sent to Research Council Faroe Islands no later than 3 months after the project conclusion.

Please also attach a transcript of the expenses from Gjaldstovan or from the institutional financial department.

The document must be signed and submitted **by e-mail** to gransking@gransking.fo

**Final Statement and Report**

|  |  |
| --- | --- |
| **1**. Project Number and Title | XXXX |
| **2**. Host Institution/Company  Director/Head of Department |  |
| **3**. Project Manager |  |
| **4.** Time schedule for entire project: | Planned: dd.mm.yyyy - dd.mm.yyyy  Actual: dd.mm.yyyy - dd.mm.yyyy |

# 5. Statement of account for the entire project in DKK

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  | **From FRC** | **From others** |
| **Funds allocated for the project (1)** |  |  | xxx,xxx | xxx,xxx |
| **Expenditure specified:** | **Original budget (a)** | **Actually spent total (b) (=c+d)** | **Actually spent (c)** | **Actually spent (d)** |
| VIP-salary | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| TAP-salary | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| Operational expenses | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| Overhead | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| **Total (2)** | xxx,xxx | xxx,xxx | xxx,xxx | xxx,xxx |
| **Difference: 1 minus 2** |  |  | *xxx,xxx* | xxx,xxx |
| Budget surplus is to be transferred to our account in Eik Bank, Yviri við Strond 3, FO100 Tórshavn:  BIC/SWIFT:  EIKB FO TF – IBAN: FO89 9181 0001 8501 23  Please include this text for identification: K 006030-6390-0000-XXXX (XXXX=Project number) | | | | |

**6. Cooperation**

|  |
| --- |
| An overview of cooperation with institutions, companies and other projects: |
| Project Consortium (Participants’ name, degree, profession, and place of work): |

**7. Final report to the Research Council**

|  |
| --- |
| Report of development of project, conclusions and possible application of results: |

**8. Information to be published in the Grants database on gransking.fo**

|  |
| --- |
| Please report in English or Faroese |
| A brief summary of the project – work progress, main results:  Storage and access rights to collected data:  Communication:  If the project is registered on Pure.fo please provide link here:  OR provide information here:  1. Scientific articles, books, thesis etc.  2. Other results, such as unpublished articles, patents, computer systems, original models and new procedures  3. Publications outside the scientific community, i.e. lectures, periodicals, articles in newspapers, television and radio |

Benificiary, Manager/Head of department Project Manager

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Date Signature Date Signature